



Weekly Timesheet



Employee Name		Customer Company Name	
Employee Signature		Customer Representative Name & Signature	

Location	
----------	--

Day	Date DD / MM / YYYY	Onsite			** Round to the nearest 15 minutes		Role	>14 hours shift Note the time Operations were contacted.	LAFHA	Meal >12hrs	Onsite kms	Phone	WPP (Prepared prior) 1 per WPP	ONCALL
		Start Time	Finish Time	Lunch Break	Shift hours (less break)	Travel hours								
Monday					*									
Tuesday					*									
Wednesday					*									
Thursday					*									
Friday					*									
Saturday					*									
Sunday					*									
				Total										

Comments

If travel exceeds hours as estimated by google maps please give a reason.

--	--

Please return to admin@purerail.com.au by 1000 Monday following the week worked

*** A maximum of 14 hours door to door is claimable without fatigue management by an approved Pure Rail staff member
- If you are at risk of exceeding 14hrs door to door, please contact Operations immediately on 02 4981 7685.**