

## Procedure PR-PRO-008

### Emergencies

#### 1. SUMMARY

- 1.1. The purpose of this procedure is to outline the basic requirements of Pure Rail staff when dealing with an emergency situation.
- 1.2. The Directors are responsible for implementation and management of this procedure.

#### 2. REVISION AND APPROVAL

Rev.	Date	Nature of Changes	Approved By
1	10/1/2017	Original issue.	Kyle Devine
2	24/11/2021	Updated document number and formatting.	Kyle Devine

#### 3. REFERENCE MATERIAL

- 3.1. This procedure is made in consultation with the Safe Work Australia document “Emergency Plans fact sheet”.

#### 4. APPLICATION AND EXEMPTIONS

##### 4.1. Application

- 4.1.1. This procedure applies to all business streams.
- 4.1.2. Generally, this procedure deals with onsite activities as they represent the overwhelming percentage of Pure Rail works.

##### 4.2. Exemptions

- 4.2.1. Working from home.

#### 5. IDENTIFICATION

##### 5.1. Duty of all workers

- 5.1.1. During the Pre Work Briefing session, Pure Rail employees have the duty to identify all emergency assembly points identified on the Worksite Protection Plan and actively discuss any high risk work activities.
- 5.1.2. Pure Rail employees are responsible for their personal safety and are expected be active participants in the emergency planning undertaken in the Pre Work Brief.
- 5.1.3. Pure Rail staff should assist the Principal Contractor in ensuring adequate emergency response plans are in place prior to commencing work.

## **6. CONSIDERATIONS**

### **6.1. Flammable substances**

6.1.1. Any flammable substance brought onto a worksite by a Pure Rail employee is to be declared to the Principal Contractor prior to/immediately upon attending site.

6.1.2. Any flammable liquids are to be stored in consideration of the following:

- preparing, maintaining and implementing emergency plans
- keeping the amount of flammable and combustible substances at the lowest practicable quantity
- ensuring placards are correctly displayed when placard quantities are reached or exceeded
- preparing and maintaining a manifest and site plan and notifying the regulator where manifest quantities of chemicals are exceeded
- minimising the risk of ignition in areas where flammable or combustible materials are used, handled or stored
- minimising the likelihood of spills and leaks and providing means for containing them, and
- providing means of protecting hazardous chemical containers and pipework from being damaged and controlling risk associated with storage and handling systems such as IBCs, drums, tanks, vessels and other associated equipment.

### **6.2. Working environment**

6.2.1. Consideration should be given not only to the worksite but also to the surrounding environment. This is both the natural environment and man-made environment and the likelihood that external factors may cause an emergency situation within the worksite.

### **6.3. Fire protection**

6.3.1. Pure Rail staff are to familiarize themselves with the fire suppression system on each worksite.

6.3.2. Pure Rail staff trained in fire suppression may assist the Principal Contractor in suppressing any fires whilst onsite.

## **7. IN THE CASE OF AN EMERGENCY**

### **7.1. Following the plan**

7.1.1. Pure Rail staff are expected to follow the emergency plan as detailed in the Pre Work Brief prior to commencing work.

7.1.2. Once assembled at the Emergency Evacuation Point, Pure Rail staff are to follow the direction of the Responsible Person.

7.1.3. When an opportunity presents itself, staff are to contact a Pure Rail Director.