
TO Qualified Rail Safety Workers

CC

FROM National Rules Manager

DATE 13 July 2016

SUBJECT Infrastructure Booking Authority requirements when Isolating the warning equipment of Type F Level Crossings

REFERENCE

ARTC Memorandum IBA Isolating Type F Level Crossings dated 23 May 2016 is withdrawn and replaced with the following.

This document is provided to give guidance to Qualified Workers who are required to isolate Type F Level Crossing warning equipment for planned work on track by setting the Emergency switches to *OFF* only.

In addition to the requirements of ANPR 715 Protecting Type F Level Crossings and/or ANPR 717 Using Emergency Roadside Warning Equipment, when Isolating warning equipment for planned work on track; the Qualified Worker must as per ANPR 704 Using Infrastructure Booking Authorities, compile an Infrastructure Booking Authority (IBA) Form (ANRF 003).

The Qualified Worker must compile an IBA form in conjunction with the Network Control Officer to temporarily book out of use the Type F Level Crossing.

Compiling an IBA Form (ANRF 003) (Prior to isolating Type F level crossing equipment)

Qualified Worker and Network Control Officer

1. Give details about the location of the Type F Level Crossing (infrastructure equipment) and the affected line(s).
2. Select the type of infrastructure equipment, existing infrastructure equipment to be booked temporarily out of use.
3. Record the equipment identification numbers (Level Crossing ID number). Give details about the equipment (Isolating the Type F Level Crossing warning equipment by setting the Emergency switches to OFF for work on track).
4. If the work was advertised, record the date of the advertisement.
5. Record the time and date, and the name of each representative, against the relevant discipline (Qualified Workers record your details beside the 'Civil' discipline).
6. Sign the IBA on behalf of the discipline that you represent (Qualified Workers record your details beside the 'Civil' discipline).

Once the IBA has been compiled and the Network Control Officer has authorised, the Type F level crossing equipment may be isolated as described within ANPR 715 Protecting Type F Level Crossing and/or ANPR 717 Using Emergency Roadside Warning Equipment.

Completing an IBA Form (ANRF 003) if infrastructure equipment is certified

Qualified Worker and Network Control Officer

1. Write YES in the Certified column if equipment is to be certified fit for service on the existing IBA.
Note: Where the level crossing warning equipment was only affected by setting the Emergency switches to OFF for work on track, the Qualified Worker is able to certify the Type F Level Crossing equipment as operating correctly once a test has been completed as detailed in ANPR 716 On site testing of Type F Level Crossings.
2. Record the name of the representative of each discipline certifying the equipment (Qualified Workers record your details beside the 'Civil' discipline), and the time and date, on the existing IBA.
3. Strike through items that do not apply.
4. Sign the IBA to certify the equipment for the discipline (Qualified Workers record your details beside the 'Civil' discipline) that you represent.

1 Number: Date:

2 Location of equipment:

Section between and

Lines affected

3 Details of affected equipment:

Identification Number	Infrastructure equipment details	Certified Yes/No	Reference IBA No.
ID 438	Isolating the Type F Level Crossing warning equipment by setting the Emergency switches to OFF for resleeping work	Yes	

4 Signalling equipment to be bridged. The Bridging Authority Number is:

Booking-Out

Booking-Out Confirmation
We certify that in accordance with details advertised on , the equipment listed above is now:

booked temporarily out of use permanently removed.

Discipline	Time	Date	Name	Signature
Signals	hours	/ /20		
Civil	1100 hours	21/ 05 /2016	Robert Fulton	R Fulton
Electrical	hours	/ /20		
Network Control	1100 hours	21/ 05 /2016	Brad Fitter	By Phone

Booking-In

Booking-In Confirmation
We certify that the equipment listed above is operating correctly and is now booked back into use commissioned

In accordance with details advertised on

Discipline	Time	Date	Name	Signature
Signals	hours	/ /20		
Civil	1500 hours	21/ 05 /2016	Robert Fulton	R Fulton
Electrical	hours	/ /20		
Network Control	1500 hours	21/ 05 /2016	Brad Fitter	By Phone