

SAFE Notice *2018* 1087

Telegram

SYDNEY

24 OCTOBER

1400 HOURS

TO:

SYDNEY TRAINS

Deputy Executive Director Network
Operations
Manager RMC
Area Operations Managers Signal Box
Operations
RMC Sydney
Signal Box Operations
Deputy Executive Directors Train Crew
Crew Managers Train Crew
Shift Managers Train Crew

NSW TRAINS

Associate Director Network Coordination
Principal Manager Centralised Station & Crew
Support
Standards Officers Centralised Station & Crew
Support

Use of signal key switch 40.3 on the Down Main North Line at Wondabyne to protect a Track Work Authority

On Wednesday, 31 October 2018, between 0600 and 1800 hours, this SAFE Notice Telegram authorises the operation of a signal key switch to place automatic signal 40.3 at STOP to protect a Track Work Authority (TWA) provided that:

- a Protection Officer Level 3 that has successfully completed the appropriate signal key switch training gets the TWA
- a Handsignaller that has successfully completed the appropriate signal key switch training is placed at automatic signal 40.3
- the worksite limits are located between 65.194km and 69.078 km
- the additional instructions listed in this SAFE Notice telegram are followed.

Removing the key*Handsignaller*

1. When instructed by the Protection Officer, ask the Signaller for authority to remove the key.

**WARNING**

Handsignallers must speak with the Signaller only when instructed to do so by the Protection Officer

Signaller

2. When the Handsignaller asks for authority to remove the key.
 - (a) Make sure that there is no rail traffic approaching a signal that is affected by the removal of the key.
 - (b) Give the Handsignaller authority to remove the key.

Handsignaller

3. Unlock and open the signal key switch box.
4. Remove the key.
5. Confirm that the signal is displaying STOP.
6. Confirm with the Signaller that the signal is displaying STOP.
7. Tell the Protection Officer:
 - that the key has been removed
 - that the signal is displaying STOP.

**WARNING**

Do not restore the key to its switch until told to do so by the Protection Officer.

Restoring the key*Handsignaller*

When told by the Protection Officer to restore the key.

1. Restore the key to its lock.
2. Close and lock the signal key switch box if the signal key switch is no longer required to protect a worksite.
3. Tell the Protection Officer:
 - that the key has been restored
 - the signal is displaying a PROCEED indication.

Managing rail traffic transits through worksites*Protection Officer*

1. If it is safe for rail traffic to pass the inner Handsignaller at an automatic signal fitted with a signal key switch, tell the Handsignaller to take the following actions:

<i>Movement allowed</i>	<i>Inner Handsignaller action</i>
Rail traffic is to proceed at normal speed	(a) Remove the railway track signals from the line: <ul style="list-style-type: none"> • if there is time to do it safely, or • after rail traffic has stopped. (b) Restore the key to the switch. (c) Signal PROCEED to the Driver or Track Vehicle Operator. (d) When the leading vehicle has completely passed the signal, immediately remove the key from the switch.
Rail traffic is to proceed at caution	(a) After rail traffic has stopped, remove the railway track signals from the line. (b) Restore the key to the switch. (c) Signal PROCEED AT CAUTION to the Driver or Track Vehicle Operator. (d) When the leading vehicle has completely passed the signal, immediately remove the key from the switch.

<i>Movement allowed</i>	<i>Inner Handsignaller action</i>
Rail traffic is to proceed under special conditions	<p>(a) After rail traffic has stopped, tell the Driver or Track Vehicle Operator:</p> <ul style="list-style-type: none"> • the maximum speed allowed • about further Handsignallers ahead • in writing, about multiple worksites ahead. <p>(b) Remove the railway track signals from the line.</p> <p>(c) Restore the key to the switch.</p> <p>(d) Signal PROCEED AT CAUTION to the Driver or Track Vehicle Operator.</p> <p>(e) When the leading vehicle has completely passed the signal, immediately remove the key from the switch.</p>

2. When rail traffic has cleared the worksite, confirm with the Handsignaller that the key has been removed and the signal is displaying a STOP indication.

SYDNEY, 24 OCTOBER 2018

DIRECTOR SAFETY AND STANDARDS SYDNEY TRAINS

Returned to Controlling Manager: Date: Signed:



(Cut along this line and forward the detached receipt to your Controlling Manager)

To Controlling Manager:.....

Received SAFE Notice No. 1087 – 2018 Date: Signed:

Name (print): Location:

(Controlling Manager to retain this Acknowledgement of Receipt of the SAFE Notice for record purposes for 90 days)