

EVENT SUMMARY REPORT

Reference Number	#		
EVENT DETAILS			
Relates To	<input checked="" type="checkbox"/> WHS	<input type="checkbox"/> Environment	<input type="checkbox"/> Rail Safety
Type	<input checked="" type="checkbox"/> Hazard	<input type="checkbox"/> Near Miss	<input type="checkbox"/> Improvement <input type="checkbox"/> Incident
Date and Time	06/07/2018	1430	
Location and Kilometres	Broadmeadow office		

EVENT DESCRIPTION AND ACTIONS TAKEN	
Description (include relevant images)	<p>Prior to the ballast train delivery around the Muswellbrook area, ARTC received a Safety Data Sheet (SDS) from the supplier of the ballast, indicating that the product contained no silica, which is a hazardous dust.</p> <p>At a later date, information from the supplier which contradicted this and the ballast may in fact contain silica.</p> <p>This conflict of information has created confusion. Regardless of whether the ballast contains silica, inhaling unknown dusts can present risks and it is recommended that some or all of the controls listed below be implemented when working in dusty environments.</p>
Immediate Actions/ Controls Taken/ Solutions Identified	<p>A presentation outlining the controls to be implemented when working around dusty ballast was re-distributed. The controls that can be implemented include:</p> <ul style="list-style-type: none"> • Reduce the distance that ballast has to be carried where dust can be created • Wet down the area (ballast stockpile, track etc) before and regularly during work using a water cart/fire fighting water tank • Plant operators to close all windows of cabins and operate with air conditioning on • Ensure all seals are maintained around windows and doors • Plan to undertake potentially dusty tasks on less windy days • Plan the work where you can stand up-wind of the dust or create “dust exclusion zones” • Wear a P2 dust mask, correctly fitted, with a clean shaven face and replace regularly • Wash hands and face before eating, drinking and smoking • Avoid eating whilst working in dusty conditions
Fatal and Severe Risk	Hazardous Chemicals, Hot Materials & Confined Spaces
Reported By	Suzie McLean
Team/Project	Safety

CORRECTIVE ACTIONS <i>(do not include immediate actions or controls listed above)</i>		
Action	By Who	By When

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1	Air monitoring to be done using an accredited company and technique	Suzie McLean	26/10/2018
2	Contact supplier to confirm accuracy of SDS	Brett Teasdale	13/07/2018
3			Click to enter date

Confirm Notifications Completed (where required)	
Network Control (for TCR)	<input checked="" type="checkbox"/> N/A <input type="checkbox"/> Yes #
Injury (Injury Hotline Ref # / Employer Notification)	<input checked="" type="checkbox"/> N/A <input type="checkbox"/> Yes #
External (eg. Environment, WHS)	<input type="checkbox"/> N/A <input type="checkbox"/> Yes #

INITIAL CLASSIFICATION			
Event Severity	Actual	<input type="checkbox"/> Significant (1) <input type="checkbox"/> Major (2) <input type="checkbox"/> Minor (3) <input checked="" type="checkbox"/> Negligible (4)	
	Potential	<input type="checkbox"/> Significant (1) <input type="checkbox"/> Major (2) <input checked="" type="checkbox"/> Minor (3) <input type="checkbox"/> Negligible (4)	
Classification	<input type="checkbox"/> Employee <input type="checkbox"/> Contractor		
Injury Classification	<input type="checkbox"/> Lost Time Injury <input type="checkbox"/> Medically Treated Injury <input type="checkbox"/> First Aid Injury <input type="checkbox"/> Report Only		
Environmental Non-Conformance Type	<input type="checkbox"/> EAI/ EMP <input type="checkbox"/> Licence/ Permit <input type="checkbox"/> Policy/ Procedure <input type="checkbox"/> Regulation		
Leader Approval	Brett Teasdale	Signature	
Team/ Project	Safety	Position	PAS
Date and Time	06/07/2018		
Is Investigation Commencing	<input type="checkbox"/> Yes (Event Severity 1, 2 and 3 - Incident & Near Miss Only)		<input checked="" type="checkbox"/> Nil Required (Event Severity 4 and Hazards)

ONCE COMPLETED
<p>Submit Completed Forms, including any attachments (photos, documents) to:</p> <p>(Hunter Level 1/2/3) internalincidentalerts@artc.com.au (Hunter Level 4) hv-sct@artc.com.au</p> <p>(Inland) inlandrailsafetyteam@artc.com.au; (Interstate) hazard@artc.com.au; (Other) safetymatters@artc.com.au</p>